

A. Student Name: \_\_\_\_\_ Student #: \_\_\_\_\_  
Full Legal Name to be printed on credential

B. For which credential are you applying?

- Adult Dogwood
- Certificate in \_\_\_\_\_
- Diploma in \_\_\_\_\_
- Associate Degree
  - Arts     Science     Specialization \_\_\_\_\_

**Note: a \$10.00 processing fee is required for duplicate credentials.**

C. List the courses you have completed, or have been exempted from, for the above noted credential. If you have approved transfer courses from another institution, list the NWCC equivalent.

	Course	Number	Course	Number	Course	Number
Example	ABCD	100				

D. Please update my file with the following address:

\_\_\_\_\_ ( ) - \_\_\_\_\_  
Postal Code                      Telephone

\_\_\_\_\_ \_\_\_\_\_  
Email

- The information on this form is collected under the authority of the College & Institute Act, and will be used for the purpose shown above.
- I give Northwest Community College permission to use my name and achievements in graduation or announcements.

\_\_\_\_\_ \_\_\_\_\_  
Signature (only required if submitting paper copy/in-person)                      Date

**Please allow a minimum of four weeks for processing.**

**OFFICE USE ONLY** Honor Standing:  Yes     No

Approved by: \_\_\_\_\_ Effective Date: \_\_\_\_\_

Processed by: \_\_\_\_\_ Date: \_\_\_\_\_